

September 19, 2013

The Freedom Area School Board held their Regular Board Meeting on September 19, 2013, in the Middle School Library. President Kathleen Schlegel called the Business Meeting to order at 8:00 pm, EST, following a Community presentation on “Rachel’s Challenge” held at the Senior High School.

Board Members Present:

Lorraine Rocco
Scott Challis
Harry Gilarno
Barbara Heyman
Kathleen Schlegel
Dennis Sharpless

Board Members Absent:

Mike Tibolet
Bobbie Jo Elmer
Mary Ann Petcovic

School Staff Present:

Dr. Jeffrey Fuller, Superintendent
Noriene Plate, Business Manager
Misty Slavic, Director, Curriculum & Instruction

Solicitor:

Matthew Hoffman, Esq.

Guests: **Public sign-in sheet is attached to the minutes in the minute book.**

COMMUNICATIONS:

Motion to approve the following communication items was made by Gilarno, seconded by Challis, and unanimously approved through consent agenda:

CA:1 Submission and acceptance of the following grants:

1. 2013 McDonald’s MAC Grant in the Amount of \$500 for Middle School Teachers Tami Smithmyer, Lisa Moore, Jeanine Ging, and Ken McLaughlin – Grant funds will be used to provide meaningful hands-on activities
2. 2013 “Bowling to Teachers” Grant in the amount of \$200, Completed by Terri Seltzer, Big Knob Elementary 2nd Grade Teacher – Grant funds will be used for the purchase of classroom supplies

CA:2 Approve the following PSBA 2014 slate of candidates as discussed:

- President Elect – William LaCoff
- Vice President – Charles Ballard
- Treasurer – Norman Hasbrouck
- At Large Representative – Daniel O’Keefe

Roll Call Yea Votes – Sharpless, Rocco, Heyman, Gilarno, Challis, and Schlegel.
Vote Motion carried – 6 Yeas

Invitation:

1. New Teacher/Mentor reception, Thursday, October 3, 5:30 P.M. – 6:30 P.M., Middle School Cafeteria

Other:

1. Open House Dates:
 - Middle School – Wednesday, September 25, 6:00 P.M. – 8:00 P.M.
 - Elementary – Thursday, September 26, 6:00 P.M. – 8:00 P.M.
2. Parent-Teacher Conferences (Act 80 Day):
 - District Wide – Friday, November 1
3. Rachel’s Challenge Event:
 - Elementary – Tuesday, September 17 (School Day Event)
 - Middle School – Wednesday, September 18 (School Day Event)
 - High School & Community – Thursday, September 19, 6:30 P.M., High School Auditorium
4. Use of School Facilities Schedule (According to Policy) (**Enclosure**)

MINUTES:

Motion by Gilarno, seconded by Heyman, to approve the following minutes:

Regular Meeting	August 1, 2013
Special Meeting	August 20, 2013

Roll Call Yea Votes – Sharpless, Rocco, Heyman, Gilarno, Challis, and Schlegel.
Vote Motion carried – 6 Yeas

ENCLOSURES:

- A. Use of School Facilities Schedule (According to Policy) (Communications, Item D.)
- B. 2012-2013 Budget Transfers (Finance, Item E.)
- C. Updated Bus Schedule (Operations, Item A.)
- D. List of Student Activity Account Signatures for Students and Activity Sponsors (Extra-Curricular, Item A.)
- E. Third Day Enrollment Data for 2013-2014
- F. Free-Reduced Lunch Report as of September 6, 2013 – District at 33.33%
- G. Cyber/Charter School Enrollment as of September 17, 2013 – Current Projected Annual Cost for 2013-2014 School Year \$614,282.71; 39 Cyber/Charter Students, 30 Brick and Mortar Students – Total No. of Students - 69
- H. Letter to Conway, Freedom, and New Sewickley Township Police Departments Addressing Smoking on School Grounds
- I. BVIU School Board Notes for August 28, 2013 Meeting

SUPERINTENDENT’S REPORT:

Motion to approve the following Superintendent’s items was made by Rocco, seconded by Heyman, and unanimously approved through consent agenda:

- CA:1 Release Time, According to Policy, for the following to attend CSI School Violence Seminar, October 14, Big Beaver Falls High School, Cost \$102.47 registration fee plus mileage:
 - i. Jeffrey Fuller, Superintendent
 - ii. Frank Hernandez, Assistant High School Principal
- CA:2 Release Time, According to Policy, for Superintendent to attend Law Enforcement Officer and Community Awareness Conference, October 3, Robert Morris University-Moon Township, Cost Mileage

Roll Call Yea Votes – Sharpless, Rocco, Heyman, Gilarno, Challis, and Schlegel.
Vote Motion carried – 6 Yeas

The District is in receipt of the following correspondence:

- From the Pennsylvania Acting Secretary of Education, William E. Harner, congratulating the Board of Directors and Administrative Staff for accomplishments shown in the audit of the District’s Operations for Fiscal Years Ending June 30, 2010 and 2009. The Audit Report did not contain any findings or observations for these years in accordance with procedures established in Management Directive #325.10.
- From the Pennsylvania Acting Deputy Secretary, Rita Perez, Commending the District “For the Hard Work being done to deliver high quality programs to students with Disabilities, with a determination that Freedom Area School District “Meets Requirements” of Part B of the Individuals With Disabilities Education Act (IDEA)

FINANCE:

Motion to approve the following finance items was made by Heyman, seconded by Rocco, and unanimously approved through consent agenda: **(Copies of items CA:1 – CA:6 are attached to the minutes in the minute book)**

- CA:1 Bills in the amount of \$492,275.25 (Second Check Run for August 2013)
 CA:2 Bills in the amount of \$330,635.78 (First Check Run for September 2013)
 CA:3 Capital Improvement Check Run for September 2013 - \$1,148
 CA:4 August 2013 Treasurer's Report:

	<u>August 2013</u>
Money Market, Huntington Bank	\$ 3,858,244.83
General Fund, Huntington Bank	\$ 68,069.39
Payroll, Huntington Bank	\$ 13,193.09
PA Treasury Invest	\$ 3,465,913.82
Premier Savings – Huntington	\$ 629,751.00
PSDLAF – Regular Account	\$ 3,090.55
PSDLAF Max - General Fund	\$ 996,553.41
Huntington – Capital Improvement	\$ 153,178.26
Student Activity Account	\$ 51,578.81
Huntington – Bodkin Scholarship	\$ 246,449.12
PA Treasury-Invest Capital Projects	\$ 912,763.55
PSDLAF CD - Capital Projects	\$ 1,580,000.00
PSDLAF Max – Capital Projects	\$ 2,938,514.79
PSDLAF/ESB Bank CD - General Fund	\$ 1,970,000.00

- CA:5 August 2013 Cafeteria Report
 CA:6 2012-2013 Budget Transfers
 CA:7 Release Time, According to Policy, for Noriene Plate, Business Manager, to attend School Based ACCESS Program (SBAP) trainings for 2013-2014, PaTTAN-Pittsburgh, Cost mileage
 CA:8 Title I Services Inter-District Agreements for 2013-2014 School Year
 CA:9 District payment of \$2,375.52 to DECA for uncollected 2013 trip expenses, payment to come from high school current year budget (Administrative Report) NOTE: These are expenses incurred from last year's DECA trip; money currently being raised to pay for these expenses.
 CA:10 Tax Exonerations for Pine Run Volunteer Fire Department at the request of Lope, Casker & Casker, Attorneys at Law, for property listed below (Future Fire Station): (Administrative Report)
 ■ Harvey Run Road – Parcels 69-013-0209-001, 69-013-0211-000, & 69-013-0211-001:
 ■ Total \$1,577.55 (For Tax Year 2013)
 ■ Total \$1,574.82 (For Tax Year 2012) (\$1,657.70 Less 5% commission paid to Beaver County)
 CA:11 Health Agreement with Highmark Blue Cross Blue Shield for the period of July 1, 2013, through June 30, 2014 (Signature Required) (Administrative Report)
 CA:12 Motion by Heyman, seconded by Sharpless, to approve Lisa A. Chiesa, Clark Hill Thorp Reed, as Bond Counsel.

Roll Call Yea Votes – Sharpless, Rocco, Heyman, Gilarno, Challis, and Schlegel.
 Vote Motion carried – 6 Yeas

Note in Minutes:

- Beaver County School Health Insurance Consortium Report for August 2013

EDUCATION:

Motion to approve the following Education items was made by Heyman, seconded by Gilarno, and was unanimously approved through consent agenda according to Act 48:

CA:1 PROFESSIONAL DEVELOPMENT:

1. Math, Science Partnership:
 - a. Amy Shultz, Elementary Math Coach, Math Coaches' Network, October 4, November 14, January 23, April 4, May 2, AIU3-Homestead, Cost Mileage
2. Other:
 - a. Ron Kelm, Middle School Literacy Coach:
 - i. 2013-2014 Pennsylvania Institute of Instructional Coaching (PIIC) Meetings, BVIU, Cost mileage

- ii. Reading Apprenticeship Training, November 5-6 and February 5-6, BVIU, Cost \$250 Registration fee plus mileage
- iii. PA Institute for Instructional Coaching Conferences (PIIC), October 29-31 and May 5-7, Penn Stater Conference Center, Cost meals plus mileage (Overnight accommodations paid by PIIC)
- b. Frank Hernandez, High School Assistant Principal:
 - i. Legal & Policy Issues Facing School Administrators in 2013-2014, September 24, Westminster College, Cost mileage
 - ii. PEMA All-Hazards Safe Schools Planning Toolkit Updates Review, September 23, Allegheny Police Academy-Allison Park, Cost mileage
- c. Lisa Levenson, Conway Elementary Title I Reading Specialist, Beginning Teachers' Network, October 10, November 14, December 19, January 16, February 13, March 20, BVIU, Cost \$230 registration fee plus mileage
- d. Beaver County Counselors' Meetings for 2013-2014, Location varies, Cost mileage:
 - i. Chris Bennett, High School Counselor
 - ii. Rita Kaplin, High School Counselor
 - iii. Susie Suleski, Middle School Counselor
 - iv. Randy Perkins, Middle School Counselor
- e. Beaver County Monthly Transition Coordinators' Meetings for 2013-2014, Location varies, Cost mileage:
 - i. Rita Kaplin, High School Counselor
 - ii. Ellen Hill, High School Career Coach
 - iii. Henry Podbielski, High School Career Coach
- f. Henry Podbielski, High School Career Coach, Beaver County Career Day Planning Committee Meetings for 2013-2014, Location varies, Cost mileage
- g. Rich Edder, Conway/Big Knob Elementary Principal, Teacher Effectiveness Training, October 3-4, BVIU, Cost mileage
- h. Penn Literacy Network, October 9, November 12, January 22, February 4, March 11, BVIU, Cost Substitute Plus mileage:
 - i. Tina Boyd, Middle School 5th Grade Teacher
 - ii. Sara Heiman, Middle School Librarian
 - iii. Chantelle McKim, Middle School 8th Grade Teacher
 - iv. Tara Roberts, Big Knob/Conway Elementary Librarian
- i. Transforming PVAAS Information, October 8, BVIU, Cost substitute plus mileage:

(AM Session)

 - i. Tina Boyd, Middle School 5th Grade Teacher
 - ii. Wendy Clibbens, Middle School 6th Grade Teacher
 - iii. Chantelle McKim, Middle School 8th Grade Teacher
 - iv. Amy Nicely, Middle School 5th Grade Teacher
 - v. Angela Post, Middle School 7th Grade Teacher
 - vi. Ryan Smith, Middle School Lead Teacher/Math Coach

(PM Session)

 - i. Pete Kappas, Middle School 8th Grade Teacher
 - ii. Ron Kelm, Middle School Literacy Coach
 - iii. Natalie Miles, Middle School 7th Grade Teacher
 - iv. Cindy Zeigler, Middle School 6th Grade Teacher
- j. Emily Mather, Elementary Literacy Coach, Pennsylvania Institute of Instructional Coaching (PIIC) Conferences, October 29-31 and January 8-10, Penn Stater Conference Center, Cost meals plus mileage (Overnight accommodations paid by PIIC)

STUDENTS AND STAFF TRAVEL:

1. Other:

- a. Beth Majors, High School Computer Technology Teacher, Learn Program and Requirements for BOTS IQ, October 3, California University of PA, Cost substitute (Will use school van)
- b. Katie Gigl, High School Social Studies Teacher, High School Model U.N. Simulation, November 8, University of Pittsburgh, Cost substitute (Will use school van)

CA:2 Christina Thompson as Day-to-Day Substitute Teacher Until Kelly Services is implemented (Clearances on File)

CA:3 Kaleen Quinn as a Big Knob Elementary Floater Aide, Salary \$72 Per Day (Clearances on file, pending receipt of new employee drug screening test)

Roll Call Yea Votes – Rocco, Sharpless, Heyman, Gilarno, Challis, and Schlegel.
Vote Motion carried – 6 Yeas

OPERATIONS:

Motion to approve the following Operations items was made by Gilarno, seconded by Rocco, and unanimously approved through consent agenda:

- CA:1 Updated Bus Schedule (**Enclosure**)
CA:2 The following as permanent part-time Custodians (Clearances on file, Pending receipt of new employee drug screening):
1. Joseph Petroff
 2. Beverly Boehm
- CA:3 The following as Substitute Custodians (Clearances on File):
1. Luiz Baccaro, Jr.
 2. Monique Hoover
- CA:4 Updated District Emergency Operations Plan
CA:5 Updated District Emergency Flip Chart
CA:6 Memorandum of Understanding with Private Industry Council of Westmoreland/Fayette, Inc. to operate its Head Start Program within a classroom space at the Freedom Area Middle School, effective August 1, 2013, thru May 31, 2014, unless sooner terminated or extended
CA:7 The following new bus drivers and aides:
1. Emebet Jackson
 2. Stacy Phillips
 3. Kali Bridges
 4. Rosella Lentz

Roll Call Yea Votes – Rocco, Sharpless, Heyman, Gilarno, Challis, and Schlegel.
Vote Motion carried – 6 Yeas

Note in Minutes:

- Detailed List of Computer CPU's to be disposed.

FACILITIES MASTER PLAN:

Dan Engen, Architect, provided an update on the middle school project summarizing an electrical credit coming to the District; proposed offices and current demolition. A monthly project review will be ongoing.

EXTRA-CURRICULAR:

Motion to approve the following Extra-Curricular items was made by Challis, seconded by Gilarno, and were unanimously approved through consent agenda:

- CA:1 List of Student Activity Account Signatures for Students and Activity Sponsors (**Enclosure**)
CA:2 The following resignations:
1. Kristen Milanovich as Freshman Class Co-Sponsor
 2. Christina Thompson as Middle School Pep Club Co-Sponsor
- CA:3 The following:
1. Renee Boyd as Middle School Drama Club Director, Salary According to Contract (Clearances on File)
 2. Valerie Marburger and Ed Shephard as Freshman Class Co-Sponsors, Salary According to Contract (Clearances on File)
 3. Tami Smithmyer as Middle School Pep Club Co-Sponsor, Salary According to Contract (Clearances on File)
- CA:4 John Malagise as Volunteer Middle School Girls' Basketball Coach (Clearances on File)

CA:5 Release Time, According to Policy, for John Rosa, Athletic Director, and/or Frank Hernandez, High School Assistant Principal, to attend Athletic Director WPIAL, PIAA, MAC, and SW Conference Meetings for 2013-2014, Location varies, Cost substitute plus mileage

CA:6 The following as Co-Coordinator for the Freedom Area Task Force:

1. Ellen Hill, Salary \$1,000 (Clearances on File)
2. Dana Sharpless, Salary \$1,000 (Clearances on File)

CA:7 Approve Ralf James as Volunteer Golf Coach (Clearances on File)

Roll Call Yea Votes – Sharpless, Rocco, Heyman, Gilarno, Challis, and Schlegel.

Vote Motion carried – 6 Yeas

Executive Session Motion by Challis, seconded by Gilarno, for the board to go into executive session at 8:45 pm, EST, to discuss a personnel item.

Roll Call Yea Votes – Sharpless, Rocco, Heyman, Gilarno, Challis, and Schlegel.

Vote Motion carried – 6 Yeas

Adjourn Motion by Challis, seconded by Heyman, to adjourn executive session at 8:55 pm, EST.
Executive Session

Roll Call Yea Votes – Sharpless, Rocco, Heyman, Gilarno, Challis, and Schlegel.

Vote Motion carried – 6 Yeas

Adjourn Motion by Challis, seconded by Heyman, to adjourn. All members voting Yea. 6 Yeas. Adjourned at 8:55 pm, EST.

Submitted by:

Lorraine Rocco, Board Secretary